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To: info@emscampus.gatech.edu
Subject: EMS User Group meeting notes
Date: Friday, March 10, 2017 4:25:04 PM
Attachments: [image001.png](#)

Team,

Thanks for two great EMS User Group meetings on March 1st and 2nd. I really enjoyed meeting with all of you.

I wanted to follow up and provide information on the items that were discussed in the meeting.

1. Feedback from Forms Consolidation project – Thank you for the feedback it was very helpful.
2. EMS upgrade – User acceptance testing March 21, 22, 23. As of right now we are still on track for testing on these days. I will inform the participants either way by the end of the day on Wednesday, March 15.

Demo of new EMS Web App that will replace the current GT Events (Virtual EMS). Here is a list of requested improvements:

- A. Need to be able to require the 1st contact name to not be blank.
- B. Need the error message stating that the room capacity has been exceeded to stay on the screen until the user closes it instead of disappearing automatically.
- C. The password field is blanked out after entering the password and pressing the “Sign In” button.
- D. The screen presented when a reservation request is submitted states “Reserved!”. This is misleading as most requests require confirmation from the Event Manager before they are final.
- E. The 2nd Contact phone and Email title description are not handling special characters such as an apostrophe causing weird characters to display.

Results: EMS is working on these items.

On another note, the “**capacity**” displayed for the room when conducting a search of available rooms is based on the DEFAULT setup type.

3. **VIEW ONLY** access to all buildings for Event Managers and processing web request reservations with multiple buildings - There were no objections to granting VIEW ONLY access to all Event Managers. This will allow for bookings in another building to be seen by any Event Manager when processing a reservation that contains bookings for multiple buildings. I will inform Event Managers as I add view only access.

Other items discussed:

- Q. Will the EMS admin application run on MAC and iPad?
A. Yes, it is accomplished via Citrix.

Q. What new features are in EMS 44.1?

A. We will discuss EMS 44.1 new features in the next user group meeting in June.

Thanks and let me know if you have any questions.

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