

Guidelines and Contacts for Filming and Photography

At Georgia Institute of Technology

1. Contact venue of interest for photo shoots, filming, or scouting purposes and check the availability for the date of your project. Please check our FAQ for more information.

Event Venues Contacts:

Academy of Medicine (AoM): www.academy.gatech.edu

Event Coordinator: Anne Minty 404-894-1414 | Email: anne.minty@stucen.gatech.edu

Marketing & Event Manager: Shawn Stinson 404-894-1414 | Email: shawn.stinson@stucen.gatech.edu

Campus Recreational Center (CRC): www.crc.gatech.edu

Assistant Director of Campus Recreation - Facilities and Operations: Jonathan Hart 404-894-3987

Email: jonathan.hart@crc.gatech.edu

Assistant Director, Marketing & Communications: Kate O'Neill 404-385-7268

Email: kate.oneill@crc.gatech.edu

Georgia Tech Athletics Association (GTAA): <http://www.ramblinwreck.com/facilities/rentals.html>

External Event Coordinator: Chad Peachey 404-894-9774 | Email: cpeachey@athletics.gatech.edu

Instructional Spaces and outside locations around these areas:

Capital Planning and Space Management (CPSM) <http://space.gatech.edu/films-and-photo-shoots>

Campus Space Coordinator-Events: Sharon Myers 404-894-4802 | Email: Sharon.myers@cpsm.gatech.edu

2. Content approval for photography shoots and film scripts:

Send script or description of photo shoot to Institute Communications (IC):

Assistant VP News and Campus Communications: Lisa Grovenstein

Email: lisa.grovenstein@comm.gatech.edu

3. Application fee process: Once venue and area are approved for dates of the project and approval is given for script or photo shoot by (IC), complete application form, along with a \$100 non-refundable application fee. Application form on web site. <http://space.gatech.edu/films-and-photo-shoots>

4. Film Logistics Committee Meeting (FLC): Attending an FLC meeting will be required (if applicable) for filming approvals and logistics discussion of your project

5. Only when a contract is executed: May filming occur on campus.